

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Jonathan Moxon – Exec Manager Flood Risk & Climate Resilience	Telephone number: 07712215082	
Subject²:	Partnership Agreement with the Environment Agency for the Yorkshire Natural Flood Management Community of Practice & West Yorkshire Flood Innovation Programme.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Head of Engineering and Infrastructure: a) Noted the contents of this report and the terms of the related partnership agreement. b) Agreed to enter into a partnership agreement with the Environment Agency (EA) with a total value of £250,000 to deliver the Yorkshire Natural Flood Management Community of Practice and West Yorkshire Flood Innovation Programme.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The partnership agreement with the Environment Agency (EA) combines funding and schedules for 2 initiatives: Yorkshire Natural Flood Management Community of Practice (NFM CoP) and West Yorkshire Flood Innovation Programme (WYFLIP).		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>The legal agreement has been drafted by the EA and reviewed and negotiated with input from Legal Officers within Procurement and Commercial Services.</p> <p>The Council provides management and co-ordination of the NFM CoP, this collaborative collective of NFM professionals has received funding through the Yorkshire Regional Flood & Coastal Committee Local Levy fund administered through the EA. The NFM CoP will be delivered in partnership with University of Leeds (UoL) who hold specific expertise in this specialist area and provide hosting and facilitation work through a separate partnership agreement with the Council.</p> <p>The Council provides programme management for the WYFLIP in conjunction with the UoL (their services are covered by a separate partnership agreement between UoL and the Council). The programme will deliver a range of innovative projects that will enhance the climate and flood resilience of West Yorkshire by working collaboratively. WYFLIP has received funding through the Yorkshire Regional Flood & Coastal Committee Local Levy fund administered through the EA.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.</p> <p>The roles the Council will undertake have been agreed and promoted through established partnerships and endorsed by the Yorkshire Regional Flood & Coastal Committee. Local Levy funding is controlled by the Grant Memorandum set out by the Government and administered through the EA, as such initiatives of this type where funding is used as revenue to support the establishment and management of collaborative programmes the existing mechanisms for transferring funds from the EA to local authorities cannot be used. A bespoke procurement strategy has been agreed with DEFRA and the Partnership agreement drafted for this specific purpose has been finalised and agreed between the EA and the Council's Legal Officers.</p>
Affected wards:	None directly, but the work of both programmes supports the development of projects and partnerships that enhance the flood and climate resilience of Leeds.
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Executive Member for Infrastructure and Climate, briefed on both items regularly at Wesy Yorkshire Flood Risk Partnerships, last meeting 16th November 2022.</p> <p>Ward Councillors</p> <p>N/A</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

	Chief Digital and Information Officer ⁵ N/A	
	Chief Asset Management and Regeneration Officer ⁶ Via Flood Resilience Programme Board.	
	Others	
Implementation	Officer accountable, and proposed timescales for implementation Jonathan Moxon – Exec Manager Flood Risk & Climate Resilience - Partnership period is 1 st February 2022 to 31 st March 2024.	
List of Forthcoming Key Decisions⁷	Date Added to List:	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	

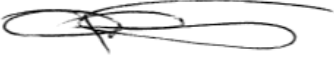
⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ¹⁰ Oliver Priestley – Head of Engineering and Infrastructure	
	Signature 	Date 31 January 2023

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.